

**DEED OF GIFT SPECIAL COLLECTIONS**  
**THE CLAREMONT COLLEGES LIBRARY**  
**The Claremont Colleges, Inc.**

I, \_\_\_\_\_, hereby give, donate, and convey title to Special Collections of the Claremont Colleges Library, a division of The Claremont Colleges, Inc. (“Special Collections”) the papers, books, archives, or other property described here (and as needed on Exhibit A to this Deed):

The donor is the sole and absolute owner of the property. Yes  No  If no, explain below:

Legal title to the property shall pass to The Claremont Colleges, Inc. upon the delivery of the property to Special Collections. At any time thereafter, the Donor shall be permitted to examine any of the material during the regular business hours of Special Collections.

Special Collections will organize, catalog and/or create a finding guide, store, preserve, protect, and provide access to the gift in accordance with standard library, archive, or special collections practices.

Donor retains ownership of copyrights: Yes  No

Or

Donor transfers all copyrights to The Claremont Colleges, Inc. for Special Collections:  
Yes  No

Date: \_\_\_\_\_

Persons exempt from seeking permission to reproduce/reprint material from the Papers are listed below:

It is my wish that the Papers be made available for research. I agree that researchers who meet the requirements set by Special Collections may have full access to this collection with the exception of the restrictions(s) or conditions stated here:

No restrictions to access

Access to Special Collections is governed by the Library's access policy, as in effect from time to time, and material is issued to researchers subject to any specific conditions relating to individual collections.

If Special Collections decides not to retain any of the above material, it should be [choose one]

Returned to donor  Disposed of as Special Collections sees fit

In the event that I may hereafter give, donate, and convey to Special Collections additional papers and other materials, such gifts will be governed by the terms and conditions stated above. A description of the additional materials so donated shall be prepared and attached hereto.

**Donor:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Dean, The Claremont Colleges Library:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_